

## **Franchised Auto Dealers**

## SUPPLEMENTAL APPLICATION

NAMED INSURED		DATE
POLICY NUMBER SOCIAL SECURITY	Y NUMBER	AGENCY
<ol> <li>Management:         <ol> <li>How many years has the dealership been in business? years</li> <li>How many years of experience does current management have? years</li> </ol> </li> <li>Premises:         <ol> <li>Is the business located in an area designated as a flood plain? YES □ No</li> <li>Has the dealership ever been flooded? YES □ No</li> <li>Distance to nearest river or stream? YES □ No</li> </ol> </li> <li>Any wood stove or waste oil burner? YES □ No</li> </ol>	9. Are no smo	d and enforced prohibiting the public in a?
Professionally installed? YES NO  If yes, UL approved? YES NO  5. Is the dealership equipped to do body and paintwork? YES NO  6. Is paint stored in metal cabinets? YES NO  7. Is the paint booth UL approved? YES NO  If No, provide description of paint room: (special wiring, etc.)	<ul><li>14. Does the de hours?</li><li>15. Does the in</li><li>Vehicle Control</li><li>1.a Does deale</li></ul>	ealership have full lighting during darkness  TES INO  sured have guard dogs on the premises?  YES INO  YES INO  I:  rship have written policy regarding use of ors?  INO

Res	trictions o	on use:	4	4. Are keys stored in locked box away from customer areas?				
	Employe	e only Yes	⊒ No	o Yes o No				
	Spouse	YES □	<b>⊐</b> No 5	5. Are vehicles provided for driver education? o Yes o No				
	Children	☐ YES I	⊒No 6	5. Describe credit checks and screening practices for				
	Other (de	escribe)	***************************************	buyers:				
1b.	Is there a	restriction on mileage? Yes	o No					
	If Yes, describe:			Does dealership own or sponsor vehicles for racing?				
				o Yes o No				
				If Yes, provide details				
2.		omers permitted to test drive vehicles unact y a sales person? Yes						
	If Yes, does dealer obtain:  Complete name and address			Does dealership lease vehicles other than directly through franchise?o Yes o No				
			o No	If Yes, number of cars				
	Proof of i	nsuranceo Yes	o No 9	Are loaner vehicles provided?o Yes o No				
	Minimun	required age	···	Number of loaner vehicles				
3.	Are vehic	cles allowed to be taken by customers over	night? 1	10. Does the dealership rent vehicles to:				
	•••••	o Yes	o No	Walk in customerso Yes o No				
	What is the mileage limitation?			Number of days per year				
	Does dealer agree to follow these guidelines:			Repair customers onlyo Yes o No				
	Restrict p	rivilege to well-known customers?o Yes	o No	Number of days per year				
	Obtain p	hotocopy of driver's license? Yes	o No	(Exclude those rented directly through franchise)				
	Limit use to no more than two nights? Yes o No		o No	Provide a copy of the rental agreement and eligibility guidelines used to screen customers.				
11.	Schedule	of autos used as rentals and loaners:						
	Year	Make/Model		Vin # Cost new				

<sup>\*</sup>Note: In most states, vehicles operating under dealers plate cannot be used as rentals.

Employee:	3. List year, make and size of all tow trucks:
Is each applicant required to fill out an application?	
2. Does the insured conduct personal interviews?	
o Yes o No	4. If towing for others, please describe (AAA, police, etc.):
3. Are references checked? o Yes o No	
4. Are MVRS checked before hiring? Yes o No	
5. Are there set standards for employee driving records?	Number of calls each month:
o Yes o No	5. What insurance coverages are provided by the floor plan?
If Yes, list minimum requirements:	Comp: New Used
	Coll: New Used
	False Pretense: New Used
6. Number of W2 forms issued last year:	6. Current value of new inventory:
7. Is there a written safety program? Yes o No	7. Number of vehicles?
8. How often are safety meetings held?	8. Current value of used inventory?
	9. Number of vehicles?
Dealership:	10. Annual receipts for:
1. List dealership franchises:	New Car Sales
	Used Car Sales
	Service/Repair
2. Does the applicant sell the following:	11. Attach 3 year loss run.
Cars/Pickups/Vans% All terrain vehicles%	(Required for experience credit)
Trucks/Tractors% Motor homes/Campers%	
Motorcycles% Other (Explain)%	

The following is a list of all operators:
Include insured, all family members,
(including children living in household that are not drivers, regardless of age), and employees.

Name	Driver's License No.	Date of Birth	Marital Status	Date Hired	Job Duties	Is Car Provided?	Full- Part-time
					1000		
		:					

Name	Driver's License No.	Date of Birth	Marital Status	Date Hired	Job Duties	ls Car Provided?	Full- Part-time
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Auto De	aler Employee Definitions	Regular Operators—Not Furnished a Car		
Number	Class I Employees Regular Operators—Full-time	Salespersons and managers who are not furnished a covered "auto" and never drive a covered "auto" to and from work.		
	<ol> <li>Active Owners, Partners and Corporate Officers</li> <li>General Managers, Service Managers, and Sales Managers</li> <li>Parts Managers, when there is a set parts car</li> <li>Salespersons</li> <li>Tow truck Drivers. If the tow truck has been scheduled with a liability charge, then the driver would be an "All Other" employee.</li> <li>Any other employee whose principle duty involves the operation of a covered auto or who is furnished a covered auto.</li> <li>Part-time employees that are under age 25 and are furnished a car.</li> </ol>	All Others—Full-time  1. All other employees  2. All occasional drivers that are under the age of 25 regardless of the number of hours worked, pay received, or trips made in any week, month or year. This includes auction drivers and runners.  All Others—Part-time  1. All other employees working less than 20 hours per week for the number of weeks worked.  2. All occasional drivers that are 25 years of age or older regardless of the number of hours worked, pay received or trips made in any week, month or year. This includes auction drivers and runners.		
	Regular Operators—Part-time	Class II—Non-Employees		
	Regular operations that work less than 20 hours per week for the number of weeks worked. This does not apply to part-time employees who are under age 25 and provided a car.	Any individual other than a person described in Class I who is regularly furnished a covered "auto."		
	——————————————————————————————————————	Under Age 25		
		All Others		